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**From:** Nguyen, Ylan [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=94106CAF46984D87AA8C62D6078A63E5-NGUYEN, YLA]  
**Sent:** 7/1/2021 12:11:31 AM  
**To:** VonVacano, Marcela [VonVacano.Marcela@epa.gov]  
**Subject:** RE: Writing sample for Karen Chen  
**Attachments:** 2021-06-29 Draft Montrose Memo.docx

Hi Marcela,

Attached is Karen's outline of the project she's working on to help Dusty and I. I think it's definitely something she can turn into a writing sample because it's not enforcement confidential. Let me know what you think about this project, otherwise we may need to find another project for her.

I'm doing well! I hope you're doing well too 😊

Ylan

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**From:** VonVacano, Marcela <VonVacano.Marcela@epa.gov>  
**Sent:** Wednesday, June 30, 2021 5:08 PM  
**To:** Nguyen, Ylan <nguyen.ylan@epa.gov>  
**Subject:** Writing sample for Karen Chen

Hi, lady,

The hiring committee just met and we realized that Karen's last day may be July 28. We are a bit concerned that she may be running out of time in terms of producing a writing sample. Karen told me that you had something in mind but I am not sure whether that project is viable. Do you need our help in getting a project that will result in a writing sample? Karen is working on a research memo for me and doing a good job but it is definitely deliberative and enforcement confidential so she won't be able to use that as a writing sample.

Hope you are well!

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